



## Community Music Center Recital Hall Rental Information

**Rental Priority** – CMC’s Recital Hall is dedicated to musical events. Other arrangements can be made two weeks prior to the rental date for community events to help with last minute meetings & venue cancellations.

**General Availability** – CMC’s Recital Hall is currently available for rental **Friday evenings 7:00pm-11:00pm, Saturdays - 1:00 pm-11:00pm** (note: building in use until 6pm – rental is reduced 50% but some activity “noise” can be heard in hall – OK for student but not professional recitals), and **Sundays 12:45pm-10:00pm**.

| Year | Rental Type                                       | Base Rental Cost (3 hours)                               | Extra Rental (per 1/2 hour) | Recording (please supply CD/tape) | Published in C.M.C. Newsletter |
|------|---|--|-----------------------------|-----------------------------------|--------------------------------|
| 2009 | Non-Admission (donations ok - no one turned away) | \$140.00   | \$20.00                     | \$15.00                           | Free - if requested            |
|      | Admission   | \$225.00   | \$35.00                     | \$30.00                           | \$10.00                        |
|      | Student Recording (during business hours)         | \$30 hour - Non-CMC Students<br>\$15 hour - CMC Students |                             | NA                                |                                |

**NOTES:**

- ◆ **Fee includes:** hall rental, warm-up rooms (upstairs and/or downstairs), chair set-up (generally set up for 100; seats up to 140) and cleared stage. Tables, coffee/hot water maker, small microwave, small sink, & punch bowls are available. A CMC staff member is on hand at all times to insure the security of concert hall.
- ◆ **Set-up and breakdown** *should be considered* when determining the amount of time needed to complete your program. No dedicated stage hands or ushers provided. “Fancy” lighting is not available. All lights are on dimmers.
- ◆ **Recording is a courtesy and is not guaranteed.** Fee is for the use and set-up of the equipment, not an audio engineer. You will need to supply a tape or CD-R. Recordings are “high-end amateur” and do not replace professional recording studios. A volunteer is recommended for a CD-R recording when multiple ID points or “tracks” are desired.
- ◆ **Note about amplification:** As we are located in a neighborhood, sound levels need to be kept to a reasonable level. It is a great acoustic hall. Most performers find amplification is not necessary (even when they thought it would be!) If you must use amps, it should only be as a means to balance volume. Thanks. No P.A. system is available at CMC.
- ◆ Regarding receptions: Receptions are allowed in our foyer. 2 3ftx6ft and 1 2ftx8ft tables are available for receptions. **No food or drink is allowed in the recital hall.** Water is OK. Please arrange with the office any special arrangement you might need. Alcohol requires an O.L.C.C. Licensed server, temporary serving permit, and permission from one of the CMC directors.
- ◆ **The Hall needs to be returned to its original state upon departure.** Please respect the facility to keep us from requiring security deposits, contracts, etc.

**For exact times of availability for hall rental, or any special requests, please contact the Community Music Center's office at 503.823.3177.**