

CMC STRING PROGRAM FOR YOUTH (Age 4-18) PRE-REGISTRATION FORM- School Year 2011-12

STUDENT INFORMATION (One student per form, please)

Name _____ Age _____ Date of Birth ____/____/____ Male Female

Address _____
 Number Street Name Apt. # City State Zip

Main Contact Phone: _____ Email: _____
 Please keep my email address private (used only for registered class communications)
 Please add my email address to CMC's e-mail list for news, concerts, & discount offers

Parent(s)/Guardian(s)

Name _____ Work # _____ Mobile # _____

Name _____ Work # _____ Mobile # _____

Emergency Contact (different from above)

Name _____ Relation _____ Phone # _____

Accommodation will be needed due to disability or special need (Please attach details - Inclusion specialists may be available)

REGISTRATION INFORMATION

Instrument: Violin Viola Cello Bass
Previous Lessons: None 30' Private 45' Private 60' Private Shared Private or Group
 In-School Instruction Suzuki Method? Yes No Prior Instructor: _____

Requested Lessons: Suzuki Method? Yes No
 Beginners*: Private 30' 45' Shared Private (Suzuki Method Only - age 4-8)
 Continuing: Private: 30' 45' 60' Instructor preference: _____

Provide a time span the student is available for lessons every day possible (e.g. 9am-Noon, 1-6pm, etc.)

Monday _____ Tuesday _____ Wednesday _____

Thursday _____ Friday _____ Saturday _____

What is your ideal lesson day & time (and instructor, if known)?

Day _____ Time _____ Instructor _____

***New Students:** Select Parent Orientation (Suzuki Method Only. See pg 22): Thurs. 9/15 & 9/22 Sat. 9/17 & 9/24

Instrument Rentals: I request to be on the waitlist for a new (or larger) CMC rental instrument for the student

SELECT REQUIRED MUSICIANSHIP CLASS OR ENSEMBLE (Check at least one of the following options):

See CMC catalog for descriptions, costs, ages, & prerequisites

Skills - Basic Skills On My Way Skills I Skills II Skills III Skills IV Skills I/II Accel. Skills Laboratory
Center Singers Choir - Youth Choir Ensemble **Orchestra -** I II III **Suzuki Grp Class-** Violin Viola Cello
Classes & Ensembles - Rhythm Skills Voice Piano Guitar Fiddling Chamber Groups (requires audition)

CLASS TITLE	DAY & TIME	INSTRUCTOR	BARCODE
_____	_____	_____	_____

OR: I would like the office to select a required class within my listed availability
 I am applying for an Exemption from CMC's requirements (pick up Exemption forms at the office)

SIGNATURE REQUIRED: My signature below indicates that I have read and understood "How to Register" and "Private Lesson Program Policy Information" (on page 2 of this document). I understand the importance of regular practice, development of musicianship & excellent attendance. I understand lesson times are not guaranteed until payment is received for registration.

Parent Signature: _____ **Date:** _____

Office Use Only:
 New Cont. Siblings Schol. Req. Class _____ Notes: _____

SCHOOL YEAR 2011-12 – FOR PRIVATE STRING LESSONS – YOUTH ONLY

How to Register

- 1. Complete this registration form and return it to CMC after reading Program Requirements below.**
 - This Pre-Registration covers Fall, Winter, and Spring Terms (Summer requires separate registration, avail. mid-April)
 - Parents of new Suzuki Method students are required to register for & attend a parent orientation in September.
 - Instructors may require purchase of additional materials not included in listed registration fee.
 - Purchase of a Non-Resident Pass required for Out-of-District participants; contact the office for details.
- 2. Wait patiently for a call from the office confirming a lesson time.** This occurs about two weeks before lessons begin (no earlier than September 9). If we cannot place a student, we maintain a waitlist through April.
- 3. Pay tuition at the time of confirmation. Once payment is received, the student is officially registered.**

String Program for Youth – Program Requirements

CMC's String Program for Youth strives to provide the highest-quality music education for as many dedicated students as possible, regardless of ability to pay. To this end, CMC makes the following requirements, which parents & students should carefully consider before committing to lessons at CMC.

1. Practice Requirements

Students should practice daily for at least as much time as their lesson length, complete any homework assigned by instructors, and progress in keeping with their ability to learn.

NOTE: Students who fail to progress to the best of their ability will receive instruction on how to improve practice habits. If progress is still not made, CMC will require the student & parent to sign and fulfill a practice-improvement agreement.

2. Musicianship Requirements

The CMC program is more than just lessons. It is a sequential curriculum designed to foster well-rounded musicians.

- Beginning string students are required to enroll in, attend regularly, and do satisfactory work in Basic Skills, On My Way With Basic Skills, Skills I, or I/II Accelerated (see CMC catalog for course descriptions and ages). Four-year-olds are excused from this requirement, but are encouraged to take Launch Pad to Learning Music or Basic Skills, & are required to take Skills at age five. String Program students may take these courses at the reduced fee of \$15.
- Continuing string students are required to enroll in, attend regularly, and do satisfactory work in an appropriate Skills class, Orchestra, Choir, Voice, Piano, Guitar, Rhythm Skills, Fiddling Around the World, Suzuki Group Class, or Chamber Music (fees vary; see catalog) listings for prerequisites, special requirements, schedules, & pricing).
- The musicianship requirement may be satisfied if the student is receiving comparable training elsewhere. This must be documented with an Exemption Form. See the CMC office for details.

3. Attendance Requirements & Policies

Regular attendance is important. Lessons & classes should not be missed except in unavoidable circumstances. When a student must be absent, notify the CMC office as much in advance as possible to allow for instructor schedule adjustments. Absences are either excused or unexcused, as defined below:

Excused Absence:

- Student Illness – CMC must be notified at least one hour before the scheduled lesson time. Only one illness per term may be Excused. Subsequent illnesses will be Unexcused.
- Other Unavoidable Causes – CMC must be notified at least one week before the scheduled lesson time. This allows time to notify the teacher & make schedule adjustments. Excused Absences will be credited.

Unexcused Absence: Any cause not listed above. No credits or makeups will be offered for Unexcused Absences.

4. Causes for Dropping a Student

Space in the String Program is limited. At CMC's discretion, students may be dropped for any of the following:

- Failure to progress to the best of their ability.
- Failure to fulfill the terms of a signed practice agreement.
- Failure to fulfill the musicianship requirement.
- Failure to maintain good attendance.

NOTE: A student may be dropped for two Unexcused absences a term, three Excused absences in a row, or four Excused absences during a term. Extenuating circumstances may be considered on a case-by-case basis.

5. Withdrawal Policy

Once accepted, the lesson time is reserved for your child through mid-June. CMC understands that extenuating circumstances arise and occasionally a student must withdraw before the school year ends. Because of the effort it takes to set up teacher schedules, CMC's withdrawal policy for private lessons is as follows:

- Notify the CMC office one full week before the next lesson & a refund of paid fees will be issued for the lessons that remain in the term. A student withdrawing before the start of a term, including those not continuing in Winter or Spring, must notify the office at least one week before the first scheduled lesson. Failure to do so will result in additional fees based on the time of notification. **NOTE:** This policy is different than the general PP&R withdrawal policy.