

# CMC STRING PROGRAM / VOICE PRE-REGISTRATION—SUMMER 2010

## FOR PRIVATE LESSONS — YOUTH ONLY (Age 4–18)

Use the PP&R registration form in the back of this catalog for all other classes & ensembles

### STUDENT INFORMATION (One student per form)

Name \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Male  Female

Address \_\_\_\_\_  
Number Street Name Apt. # City State Zip

Home Phone \_\_\_\_\_ Email \_\_\_\_\_

Parent(s) Name \_\_\_\_\_ Work # \_\_\_\_\_ Mobile # \_\_\_\_\_

Name \_\_\_\_\_ Work # \_\_\_\_\_ Mobile # \_\_\_\_\_

Emergency Name \_\_\_\_\_ Relation \_\_\_\_\_ Phone # \_\_\_\_\_

Accommodation will be needed due to disability or special need (Please attach details - Inclusion specialists may be available)

### REGISTRATION INFORMATION

Instrument: Violin  Viola  Cello  Bass  Voice

Previous Lessons: None  Private: 30'  45'  60'  Shared Private

In-School Instruction  Suzuki Method? Yes  No  Instructor: \_\_\_\_\_

**Requested Lessons:**

Beginners: Private 30'  Shared Private (Suzuki Method - age 4–8) 45'

Continuing: Private 30'  45'  60'  Instructor preference: \_\_\_\_\_

**Note: Additional Musicianship classes or ensembles are not required during Summer Term—only during the school year**

*Instructor assignments & lesson times are valid only through the end of Summer Term*

Provide a time span the student is *available* for lessons every day possible (e.g. 9am-Noon, 1-6pm, etc.)

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_ Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_ Friday \_\_\_\_\_ [No Saturday lessons in summer]

What is your *ideal* lesson day(s) & time(s)? \_\_\_\_\_

My child needs an instrument & I am interested in renting from CMC (new students, OR current students needing to size up)

**IMPORTANT! Please list any dates during the term you will be absent, so we can prorate fees accordingly.  
 If your availability changes after you have submitted your form, please notify the CMC office as soon as possible.**

Summer Term – Tuesday, July 6 - Monday, August 30

**REQUIRED:** My signature below indicates that I have read and understood "**How to Register**" and "**String Program for Youth—Requirements**" on the back of this form. I understand the importance of regular practice, development of musicianship, & excellent attendance. I understand lesson times are not guaranteed until full payment is received for registration.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only:**

Conf  Reg  Siblings  Notes: \_\_\_\_\_

## SUMMER 2010 – FOR PRIVATE LESSONS – YOUTH ONLY (CONTINUED)

### How to Register

- Complete this registration form and return it to CMC after reading Program Requirements below.**
  - This Pre-Registration is for Summer only. All students need to register again (in mid-August) for the school year.
  - Parents of new Suzuki Method students are required to register for & attend a parent orientation in September.
  - Instructors may require purchase of additional materials not included in listed registration fee.
  - Out-of-District tuition is higher for participants outside of City of Portland limits; contact the office for details.
- Wait patiently for a call from the office confirming a lesson time.** This occurs about 2 weeks before lessons begin. If we cannot place a student, we will maintain a waitlist through early August.
- Pay tuition at the time of confirmation. Once payment is received, the student is officially registered.**

### String Program for Youth – Requirements

CMC's String Program for Youth strives to provide the highest-quality music education for as many dedicated students as possible, regardless of ability to pay. To this end, CMC makes the following requirements, which parents & students should carefully consider before committing to lessons at CMC.

#### 1. Practice Requirements

Students should practice daily for at least as much time as their lesson length, complete any homework assigned by instructors, and progress in keeping with their ability to learn. Note: Students who fail to progress to the best of their ability will receive instruction on how to improve practice habits. If progress is still not made, CMC will require the student & parent to sign & fulfill a practice-improvement agreement.

#### 2. Musicianship Requirements (School Year only - waived during Summer Term)

The CMC program is more than just lessons. It is a sequential curriculum designed to foster well-rounded musicians.

- **Beginning string students** are required to enroll in, attend regularly, & do satisfactory work in On My Way With Basic Skills (age 5–7), Skills I (age 7–13), or Theory & Practice (age 13 & up.) Four-year-olds are excused from this requirement, but are encouraged to take Launch Pad to Learning. Fee is only \$15 for string lesson students.
- **Continuing string students** are required to enroll in, attend regularly, and do satisfactory work in an appropriate Skills class (\$15), or Orchestra, The Center Singers, Voice, Piano, Guitar, Suzuki Group Class, or Chamber Music (fees vary; see catalog listings about pre-requisites, special requirements, schedules, & pricing.)
- The musicianship requirement may be satisfied if the student is receiving suitable training elsewhere. This must be documented with an Exemption Form. See the CMC office for details.
- Students who begin in Summer become subject to the musicianship requirements upon enrolling for Fall Term.

#### 3. Attendance Requirements & Policies

Regular attendance is important. Lessons & classes should not be missed except in unavoidable circumstances. When a student must be absent, notify the CMC office as much in advance as possible to allow for instructor schedule adjustments. Absences are either excused or unexcused, as defined below:

##### Excused Absence:

- Student Illness – CMC must be notified at least *one hour* before the scheduled lesson time. Only one illness per term may be Excused. Subsequent illnesses will be Unexcused.
- Other Unavoidable Causes – CMC must be notified *at least one week* before the scheduled lesson time. This allows time to notify the teacher & make schedule adjustments. One Excused Absence may be made up at the instructor's discretion. Additional Excused Absences will be credited.

**Unexcused Absence** – Any cause not listed above. No credits or makeups will be offered for Unexcused Absences.

#### 4. Causes for Dropping a Student

Space in the String Program is limited. At CMC's discretion, students may be dropped for any of the following:

- Failure to progress to the best of their ability.
- Failure to fulfill the terms of a signed practice agreement.
- Failure to fulfill the musicianship requirement.
- Failure to maintain good attendance.

**NOTE:** A student may be dropped for two Unexcused Absences a term, three Excused Absences in a row, or four Excused absences during a term.

Extenuating circumstances may be considered on a case-by-case basis.