

# Community Music Center

## Need-Based Scholarship Application

**Portland Parks & Recreation** recognizes that some of the residents of the City of Portland require lower tuition to attend certain recreational activities. The Community Music Center has its own scholarship process because the tuition subsidy is provided by a non-profit fundraising organization through generous donations.

**How to apply**

**1. Submit a scholarship form with your registration.** A spot will be reserved for you during the scholarship application process. For the String Instruction Program, submit the scholarship form with your pre-registration. One form per student per class, please. Incomplete forms will be returned un-processed.

**2. Submit documentation once per year with the scholarship form** to substantiate your income level. The information requested is confidential and is necessary to help determine the degree of need for each applicant. Scholarships will be denied without documentation once per year.

**3. When scholarship is approved, pay tuition balance,** or request scheduled payments.

Note: Resident passes for out-of-district clients are not subsidized by scholarships. CMC may limit scholarships for multiple classes. Scholarship amounts may be adjusted through work-study, in which case recipients complete a volunteer application form. Scholarships may be denied for clients not meeting their payment commitment, program requirements, and/or maintaining at least 80% attendance.

Participant's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

This scholarship will be used for: **Activity:** \_\_\_\_\_ **Start Date:** \_\_\_\_\_

**Knowing that the normal fee for this program is \$ \_\_\_\_\_, what do you think you can pay? \$ \_\_\_\_\_**

Our program usually does not allow us to cover the program fee completely, so please enter an amount that is possible for you to pay.

State the financial need which makes it impossible for you to pay entire fee: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Employer: \_\_\_\_\_

Number of children living at home: \_\_\_\_\_ Number of adults in household: \_\_\_\_\_

**TOTAL YEARLY FAMILY INCOME (include child support if applicable) – CHECK ONE:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> 0 to \$18,085        | <input type="checkbox"/> \$30,240 to \$36,617 | <input type="checkbox"/> \$48,971 to \$55,148 |
| <input type="checkbox"/> \$18,085 to \$24,262 | <input type="checkbox"/> \$36,617 to \$42,794 | <input type="checkbox"/> \$55,148 to \$61,325 |
| <input type="checkbox"/> \$24,262 to \$30,240 | <input type="checkbox"/> \$42,794 to \$48,971 | <input type="checkbox"/> above \$61,325       |

**Note:** Community Music Center requires a copy of your latest 1040 Income Tax Form or equivalent information\* to verify your income **once per year**. **Please submit this information with your application.** Report changes in yearly income to CMC.

\* WIC, Oregon Health Plan, Free/Reduced Lunch, Foster ID, Food Stamp Claim. W-2 forms from employers are **not** proof of income.

Does applicant / participant qualify for Federal free or reduced lunch program?  Yes  No

Does applicant / participant qualify for Oregon Health Plan?  Yes  No

\_\_\_\_\_  
Participant / Parent / Guardian Signature

\_\_\_\_\_  
Date

**For  
Office  
Use Only**

DATE RECEIVED: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_

Regular Program Fee: \$ \_\_\_\_\_

TERM: \_\_\_\_\_

Less Scholarship: \$ \_\_\_\_\_

PROGRAM MANAGER SIGNATURE: \_\_\_\_\_

Total Participant's Fee: \$ \_\_\_\_\_

PROOF OF ELIGIBILITY: Type \_\_\_\_\_  Returned to patron  Shredded Date: \_\_\_\_\_ Initial \_\_\_\_\_

RESIDENCY:  Resident  Non-Resident SCHOLARSHIP APPLIED:  Summer  Fall  Winter  Spring